	DOCUMENT:	05- UAPMFBEU -01.03.01
		VERSION:	1.0 2021-2027
REPUBLIC OF NORTH MACEDONIA AGENCY FOR FINANCIAL SUPPORT OF AGRICULTURE AND RURAL DEVELOPMENT		DATE:	March, 2023
Ave. III Makedonska Brigada Nr.20. (Mak. Tabak block C) 1000 Skopje, Republic of North Macedonia Tel. +389 23097 450, fax +389 23097 454 e-mail: ipardpa.info@ipardpa.gov.mk		PAGES:	Page 1 of 1

CLAIM FOR PAYMENT FOR MEASURE 1 - INVESTMENTS IN PHYSICAL ASSETS OF AGRICULTURAL HOLDINGS

APPLICATION ID			
NAME OF THE RECIPIENT			
TYPE OF THE RECIPIENT	<input type="checkbox"/> Natural person registered for food processing <input type="checkbox"/> Individual Agriculture Producer <input type="checkbox"/> Family Agriculture Producer		
Name:	Surname:		

ID N°:	issued by:	date:	

EMBG	_____		
Place of Residence:			
Town/Village:	Postal code:	Municipality:	

Address:	Telephone:	Fax:	

Bank Name:	Bank Account:		



Project Location:			
Town/village:	Postal code:	Municipality:	

Contact person if different from above

Name:	Surname:		

Address:	Telephone:	Fax:	

e-mail:	Mobile:		

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APPLICATION ID	
NAME OF THE RECIPIENT	
TYPE OF THE RECIPIENT	<input type="checkbox"/> Legal entity <input type="checkbox"/> Cooperative <input type="checkbox"/> Associative legal entities

Company name (by Central Register)		

TAX N ^o .: _____		
Bank Name:	Bank Account:	

Town/Village:	Postal code:	Municipality

Address:	Telephone:	Fax:

Manager of the company:		
Name:	Surname:	



ID N ^o .: _____	issued by: _____	date: _____
EMBG _____		
Project Location:		
Town/village:	Postal code:	Municipality:

Name:	Surname:	

Address:	Telephone:	Fax:

e-mail:	Mobile:	

Contact person if different from above



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MEASURE 1 - INVESTMENTS IN PHYSICAL ASSETS OF AGRICULTURAL HOLDINGS

Priority Sectors

Circle the relevant sector and check the investment

1.	CROP SECTOR, including
<input type="checkbox"/>	- cereals
<input type="checkbox"/>	- Industrial and fodder crops
<input type="checkbox"/>	- vegetables (including potatoes and strawberries)
<input type="checkbox"/>	- perennial crops (orchards, including table grapes and olive trees)
<input type="checkbox"/>	- vineyards
<input type="checkbox"/>	- other Annex I crops not supported under Measure 7
2.	LIVESTOCK SECTOR, including
<input type="checkbox"/>	- bovines (of which for: dairy, fattening)
<input type="checkbox"/>	- pigs (of which for: reproduction, fattening)
<input type="checkbox"/>	- sheep and goats (of which for: dairy, fattening)
<input type="checkbox"/>	- poultry (of which for: laying hens, chicken kept for meat production - broilers)
<input type="checkbox"/>	- other Annex I livestock not supported under Measure 7
3.	FISHERIES SECTOR, including
<input type="checkbox"/>	- aquaculture farms for freshwater fish
4.	ON-FARM PROCESSING AND DIRECT MARKETING OF OWN AGRICULTURE PRODUCTION, including
<input type="checkbox"/>	- milk and dairy products
<input type="checkbox"/>	- Eggs, meat and meat products;
<input type="checkbox"/>	- fruits and vegetables including potatoes and leguminous crops
<input type="checkbox"/>	- cereal, miller's and starch products
<input type="checkbox"/>	- vegetables and animal oils and fats
<input type="checkbox"/>	- grape must, grape juice, wine other fermented beverages, spirits and vinegar
<input type="checkbox"/>	fish and fishery products
<input type="checkbox"/>	fodder and forage production
5.	PRODUCTION OF ENERGY FROM RENEWABLE RESOURCES FOR SELF-CONSUMPTION, including
<input type="checkbox"/>	- processing of plant and animal products from primary and secondary biomass for production of biogas and/or biofuels
<input type="checkbox"/>	- use of solar energy, windmills, geo-thermal energy

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A. GENERAL CONDITIONS: check the following boxes

- I declare that the investment has been implemented according to the time schedule given in the contract.
- I declare that the approved investment/project has been implemented
- I declare that the same project is not financed by EC or other programs or instruments
- I declare that I have no outstanding debts to AFSARD
- I declare that all submitted documents are legitimate and valid
- I declare that there is no existence of conflict of interest between me as recipient and the suppliers

Note: All documents submitted must be in original (notary verified copy) except if it is otherwise stated

B. GENERAL DOCUMENTS:

1.	Document for opened liquidation procedure (not older than one month before submitting the claim for payment, issued by Central Register)	N/a*	Yes
2.	Document for opened bankruptcy procedure (not older than one month before submitting the claim for payment, issued by Central Register)	N/a*	Yes
3.	Copy of Book of fixed assets for the previous year (the year before signing the contract) (signed and stamped by the accountant)	N/a*	Yes
4.	Copy of Book of fixed assets (in the year, when the claim for payment should be submitted), signed and stamped by accountant)	N/a*	Yes
5.	Contract for supplies/construction/ provided, defining the assets, models/makes, price in euro/MKD with and without VAT, along with detailed technical specifications		Yes
6.	Primary accounting documents (pro-invoice/s, invoice/s contract for goods and services in case supplier is natural person) proving the incurred expenditure and purpose of payment	N/a	Yes
7.	Detailed (daily) bank statements which proves payment by the recipient (for domestic payments)	N/a	Yes
8.	SWIFT which proves payment by the recipient (for international payment)	N/a	Yes

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9.	Dispatch note (only for purchase of equipment (only for equipment from domestic suppliers, excluding construction and reconstruction supplies)	N/a	Yes
10.	Consignment note CMR -copy (for imported goods)	N/a	Yes
11.	Statement from each supplier that the assets supplied are not second hand		Yes
12.	Copy of construction book (signed and stamped)	N/a**	Yes
13.	Report from supervisor of the construction (according to the Law for construction), signed and stamped	N/a**	Yes
14.	Land/building title document for newly established buildings (not older than one month before submitting the claim for payment)	N/a**	Yes
15.	Certificate that the recipient has no outstanding fiscal obligations against Public Revenue Office (not older than one month before the day of submitting the claim for payment) issued on behalf of the recipient.		Yes
16.	Proof that at least one responsible person is permanently employed in the legal entity, individual agriculture producer, sole proprietress that at least one responsible person is engaged under contract not shorter than 5 years from the date of submission of the claim for payment.	N/a*	Yes
17.	Copy of vehicle registration document (for tractors and trailers)	N/a	Yes
18.	Diploma/certificate or minimum 3 years' experience in dealing with agriculture production, processing or services related to agriculture (proven via professional working record or via record on users of national support schemes in agriculture and rural development or other acceptable written proofs	N/a	Yes
19.	Proof of regular paid obligations for bank loan, in case when the bank has established collateral on the property subject to the investment	N/a***	Yes
20.	Decision for approved elaborate for environmental protection or, environmental impact assecment, A/B integrated environmental permit or opinion that there is no need for environmenntal impact assecment for the realised investment)	N/a	Yes

*N/A refers to documents which are not necessary to be submitted by the recipient if it is a natural person



**N/A refers to the document that doesn't need to be submitted if there is no construction.

***N/A refers to the document that doesn't need to be submitted if the recipient has taken loan for the investment or if the natural person has paid from different account from the one approved in the contract signed between Agency and the recipient.

C. SPECIFIC DOCUMENTS FOR THE FOLLOWING SECTORS:

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1	CROP SECTOR	N/a	Yes
	Authorizitaion for irrigation <ul style="list-style-type: none"> AD Water economy License issued by the MoEPP 		Yes
	Payment certificate proving the fulfilment of obligations concerning payment of water fees	N/a	Yes
	Phyto certificate (copy of the document)		Yes
	Proof for registered production capacity in the Farm Register – issued by Branch office MAFWE not older than 15 days from the date of the submission of the claim for payment		Yes
	Proof for registered production in the National register for planting vineyard – MAFWE (varieties, age) not older than 15 days from the date of the submission of the claim for payment	N/a	Yes
2	LIVESTOCK SECTOR	N/a	Yes
	Data for the registered animal breeding	N/a	Yes
	Minute from the environmental inspectorate proving conformity with standards after investment realization		Yes
	Proof for registered production capacity in the Farm Register – issued by Branch office MAFWE not older than 15 days from the date of the submission of the claim for payment		Yes
3	FISHERIES SECTOR	N/A	Yes
	Minute from the environmental inspectorate proving conformity with standards after investment realization		Yea
	Data for registered breeding		Yes
	Register of fish producers issued by MAFWE		Yes
	Permission for performing aquaculture activities		Yes
4	ON-FARM PROCESSING AND DIRECT MARKETING OF OWN AGRICULTURE PRODUCTION	N/a	Yes
	Minute from the environmental inspectorate proving conformity with standards after investment realization		Yes
	Proof for performing activities issued by FVA		Yes
5	PRODUCTION OF ENERGY FROM RENEWABLE RESOURCES FOR SELF-CONSUMPTION	N/a	Yes

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	Minute from the environmental inspectorate proving conformity with national standards after investment realization	Yes
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C. DOCUMENTS EX OFICIO:

1.	Document provided by Food and Veterinary Agency proving of the investment with the EU regulations and whole entity with the National standards regarding the animal welfare standards
2.	Document proving that the recipient doesn't have outstanding financial obligations towards MAFWE for previous year

Additional documents:
